



PNB MetLife India Insurance Company Limited

Registered office: Unit No. 701, 702 & 703, 7th Floor, West Wing, Raheja Towers, 26/27 M G Road, Bangalore -560001, Karnataka
IRDA of India Registration number 117. CI No. U66010KA2001PLC028883, call us Toll-free at 1-800-425-6969, Website: www.pnbmetlife.com,
Email: indiaservice@pnbmetlife.co.in Or write to us at 1st Floor, Techniplex -1, Techniplex Complex, Off Veer Savarkar Flyover, Goregaon
(West), Mumbai – 400062. Phone: +91-22-41790000, Fax: +91-22-41790203

List of AML Documents

Contents

- ❖ **Acceptable Residence Proof Documents**
- ❖ **Acceptable Identity Proofs – Individuals**
- ❖ **Acceptable Identity Proofs – Companies**
- ❖ **Acceptable Identity Proofs - Trust and Foundations**
- ❖ **Acceptable Identity Proofs – Partnership**
- ❖ **Acceptable Income Proofs**



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Acceptable Residence Proof Documents	
Sno.	Document Type
1	House Tax receipt of property. Latest (within 1 year)
2	Valid Driving License
3	Valid Passport
4	Bank account or Post Office savings account statement (not more than one month old)
5	Voter Id Card
6	Bank Certificate in Annexure G (For all Partner Banks) – Applicable for POS only
7	Auto-generated KYC compliant certificate in original issued by CA (Applicable for PNB, JKB, MBGB (RRB), PGB (RRB) only)
8	Aadhaar Card
9	Utility Bill (Electricity, Telephone, Post - Paid Mobile Phone, piped gas, water bill) which is not more than 2 months old of any service provider
10	Documents issued by Government of Foreign Jurisdiction and letter issued by Foreign Embassy or Mission in India
11	Letter issued by the Unique Identification Authority of India or National Population Register containing details of name, address and Aadhaar number
12	Pension or family pension payment orders (PPO) issued to retired employees by Government Departments or Public Sector Undertakings, if they contain the address
13	Letter of allotment of accommodation from employer issued by State or Central Government departments, statutory or regulatory bodies, public sector undertakings, scheduled commercial banks, financial institutions and listed companies



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Acceptable Identity Proofs - Individuals	
Sno.	Document Type
1	Bank Certificate in Annexure G (For all Partner Banks) – Applicable for POS only
2	Auto-generated KYC Compliant Certificate in original issued by: - Punjab National Bank (Applicable for PNB customer only) - Jammu Kashmir Bank Ltd. (Applicable for JKB customers only) - Madhya Bihar Gramin Bank (Applicable for MBGB customers only) - Punjab Gramin Bank (Applicable for PGB customers only)
3	Valid Passport
4	PAN Card
5	Voter's Identity Card issued by Election Commission of India
6	Valid Driving License
7	Job Card issued by NREGA duly signed by an officer of the State Government
8	Aadhaar Card/Letter issued by the Unique Identification Authority of India or National Population Register containing details of name, address and Aadhaar number. Should contain photograph of the customer
9	Identity card with applicant's Photograph issued by Central/State Government Departments, Statutory/Regulatory Authorities, Public Sector Undertakings, Scheduled Commercial Banks and Public Financial Institution
10	Letter issued by a gazette officer, with a duly attested photograph of the person

Acceptable Identity Proofs - Companies	
Sno.	Document Type
1	PAN card
2	Certificate of Incorporation
3	Articles of Association / Memorandum of Association



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Acceptable Identity Proofs - Trust and Foundations	
Sno.	Document Type
1	Registration Certificate
2	Trust Deed

Acceptable Identity Proofs - Partnership	
Sno.	Document Type
1	Registration Certificate
2	Partnership Deed
3	Certificate of Incorporation
4	Articles of Association / Memorandum of Association

Acceptable Income Proofs	
Sno.	Document Type
1	Income Tax Assessment orders/Income Tax Returns
2	Employer's Certificate
3	Audited Company accounts / Firms
4	Form -16 A , Form -16,Recent Pay slips
5	FAF signed by authorized signatory of the bank (along with the Annexure)
6	BAF signed by Bank Authorized signatory/SP
7	Chartered Accountant's Certificate in MetLife Format
8	Agricultural Income Certificate issued by Government Authorities
9	Form J ., 7/12 issued by Government Authorities
10	Bank Cash-flows Statements, Pass-Book
11	Any other financial evidence at the discretion of underwriting